

Frequently asked questions

Where IJHVD is cited?

The journal is included in the list of the National Higher Attestation Commission, as well as presented in the public domain in the Russian Science Citation Index and Cyberleninka databases.

What are the main issues of the journal and formats of publications?

The journal is primarily focused on questions of epidemiology, prevention, and cardiac pharmacotherapy. It publishes original articles, lectures, discussions and literature reviews on various problems of modern cardiology, reports on new diagnostic methods, and other information which is important for the practitioners.

What are the requirements for the volume of publications?

Original papers present the results of clinical studies. The word limit is 3,000 (including references, tables, and figure legends). The maximal number of references is 15. The structured abstract should contain 5 sections (*Objective, Material and Methods, Results, Conclusion, and Key words*), and should be no longer than 300 words.

Literature reviews are focused on more specific topics, compared to lectures. The word limit is 4,500 (including references, tables, and figure legends). The maximal reference number is 50. The unstructured abstract is up to 150 words.

Clinical case is a brief report on a complex diagnostic problem and its solution, or a description of a rare clinical observation. The word limit is 600 (including references, tables, and figure legends). The maximal number of references is 5. No abstract is required.

Clinical opinion informs the readers on the topics of cardiovascular medicine and related disciplines. The word limit is 2,500 (including references, tables, and figure legends). The maximal number of references is 15.

Literature reviews should be based on sources not older than 5 years.

Which aspects should be mentioned in the cover letter?

1) the manuscript is not under consideration in another edition; 2) has not been previously published; 3) contains a full disclosure of the conflict of interest; 4) all authors meet the criteria of authorship, read and approved the final version of the manuscript; 5) the author(s) are responsible for the reliability of the manuscript materials. 6) all contact information of the author responsible for correspondence; 7) information about previous publications of the authors on the same topic or pre-publication.

«Cover letter» should include 1 or 2 pages. The letter should be addressed to: " The chief editor of the I International heart and vascular disease journal, Professor Mekhman Mamedov ". The signatures of all authors should be placed at the bottom.

"Cover letter" is usually scanned. File in .jpeg format should be attached to the manuscript. The absence of cover letter or its incomplete information can be the reason of refusal to accept the manuscript for consideration.

How to submit the manuscript?

Any of the authors can submit an article to the journal. Usually, it is the corresponding author. The author registers on the website and enters his full name. In the form that should be filled when submitting an article, all authors should indicate all additional information (including places of work, positions, academic titles, institutions, ORCID).

Which sections should be included into the manuscript?

The title of the article
Full names of all authors
Places of work of all authors
Positions of all authors
Abstract with key words
Contact information of the corresponding author
Conflict of interest state
List of abbreviations
The main text of the article
Acknowledgements
References
Tables and figures

How the relationships between editorial office and the author are regulated?

This section regulates the relationship between the editorial Office (Publisher) of *International heart and vascular disease journal* (the "editorial Office") and the author or group of authors who submitted their manuscript for publication in the *International heart and vascular disease journal* (the "Author").

The editorial Board reserves the right to reduce and edit the materials of the manuscript, to carry out scientific editing, or correct articles, to change the design of figures and tables to bring into line with the design of the journal, without changing the meaning of the information provided.

When using the article, editors have the right to supply it with any illustrated material or advertisement.

The editorial Board has the right to assign the rights received from the Author to third parties and has the right to prohibit third parties from any use of materials published in the journal for commercial purposes.

The author guarantees that he has exclusive rights to use the submitted material. In case of violation of this guarantee and the presentation of claims to the editorial Board, Author

undertakes to settle all claims independently and at his own expense. The editorial Board is not responsible to third parties for violation of the Author's guarantees.

How the articles are reviewed?

The editorial office saves the right to reject the manuscript or sent comments that should be fixed by the authors. Since the main file of the manuscript is automatically sent to the reviewer for "blind review", it should not contain the names of the authors and institutions. Each issue of the journal is formed by a separate Executive editor appointed by the editor-in-Chief and editorial Board. It is the responsibility of the editor-in-charge to select high-quality articles for publication.

All selected articles are submitted to the scientific editor and proofreader. After creating the layout of the article and editing it, the article will be available for the Author through the site. At this stage, it will be possible to send comments on the text of the article. The author is obliged to send his / her consent to the publication or his / her comments within the established time specified in the cover letter.

The editorial office does not send the author's copy of the article by e-mail, as all published issues are available on the website.

What are the terms and order of publications?

The manuscripts should be published from 3 to 6 months from the moment of submission.

The journal provides priority for post-graduate and doctoral works, the period of their publication depends on the expected date of presentation, which the authors should indicate in the primary documents attached to the manuscript.

How the journal is distributed after publication?

Information on publication is distributed in the following scientific citation databases: Russian science citation index, CYBERLENINKA and others. The article is assigned with DOI index and the full text is available on the journal's website.

Information about the publication of the issue is distributed by mailing of The Cardioprogress Foundation and in social networks.

We expect authors of the articles to spread the results of their researches: to have a personal page on the Internet (personal page), to monitor and update their profile ORCID and ResearcherID, to involve colleagues in their work through social networks.

What are the rules for the revocation or correction of articles?

The full text of the journal's policy on Revocation and correction of articles is available in the information section on the website. The editors follow COPE Recommendations issued by the Committee on publishing ethics (COPE).

Editors of the journal should reconsider the decision on the publication, when:

they have clear evidence of the unreliability of the information published, either by data falsification, or due errors in calculations or study design; the findings have been previously published and there is no proper reference, authorization and justification for re-publication.

Editors of the journal should be concerned, when:

they received information about authors ' inappropriate actions, but there is no clear evidence of such behavior; there are arguments that the results of the work are unreliable, the its reliability cannot be investigated.

Editors of the journal should consider making amendments if:

a small part the high-quality publication is unreliable (especially because of conscientious errors); the list of authors / sponsors contains errors (i.e., it does not include someone who is worthy to be an author, or includes person who does not meet the authorship criteria).

In most cases, a review is not appropriate when:

authorship needs to be changed, but there is no reason to doubt the validity of the findings.